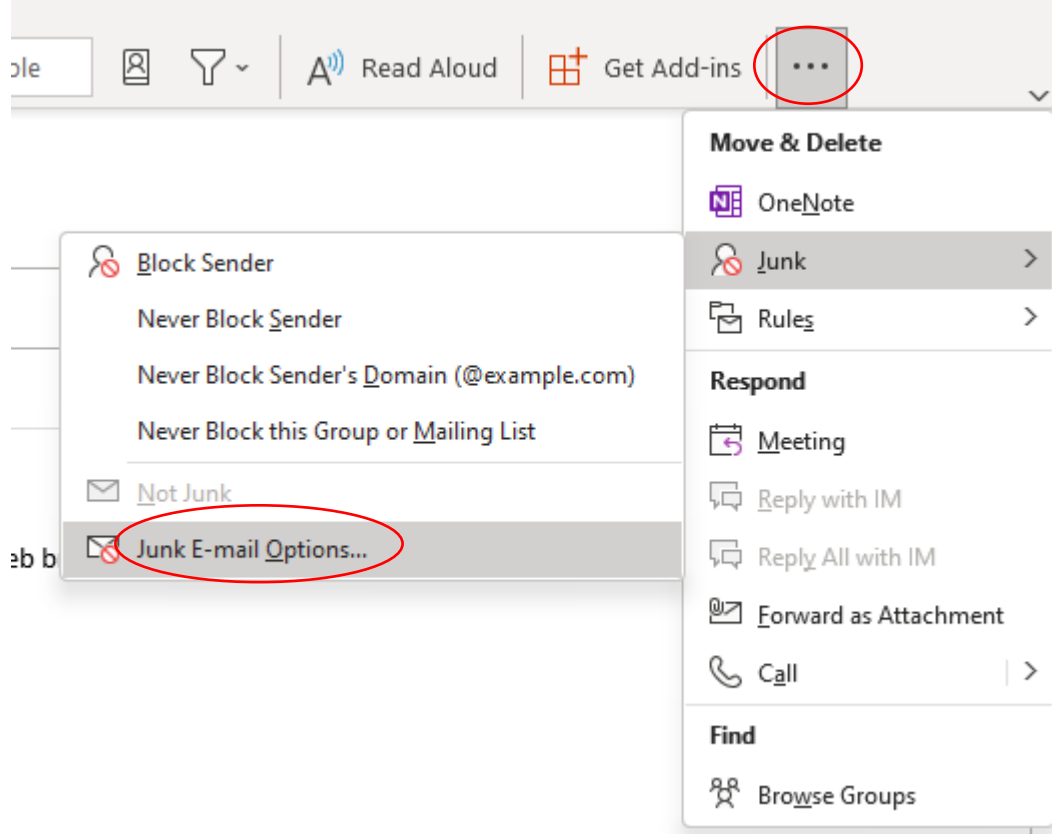


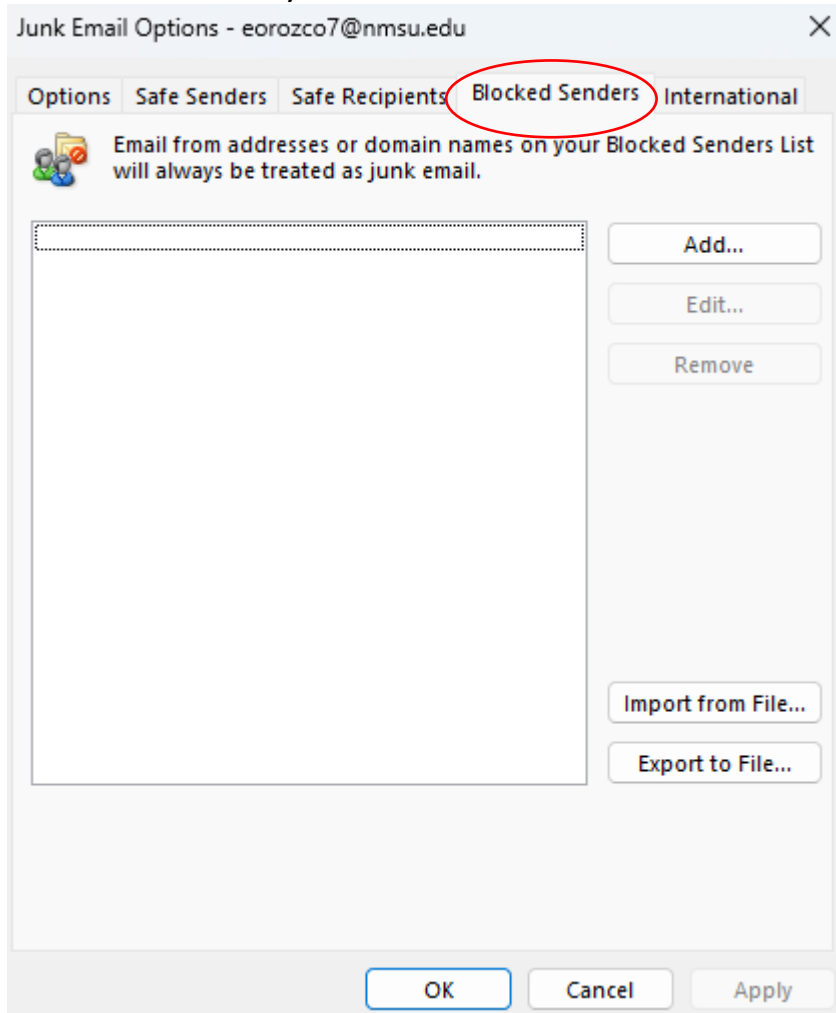
Top left corner of Outlook Click HOME



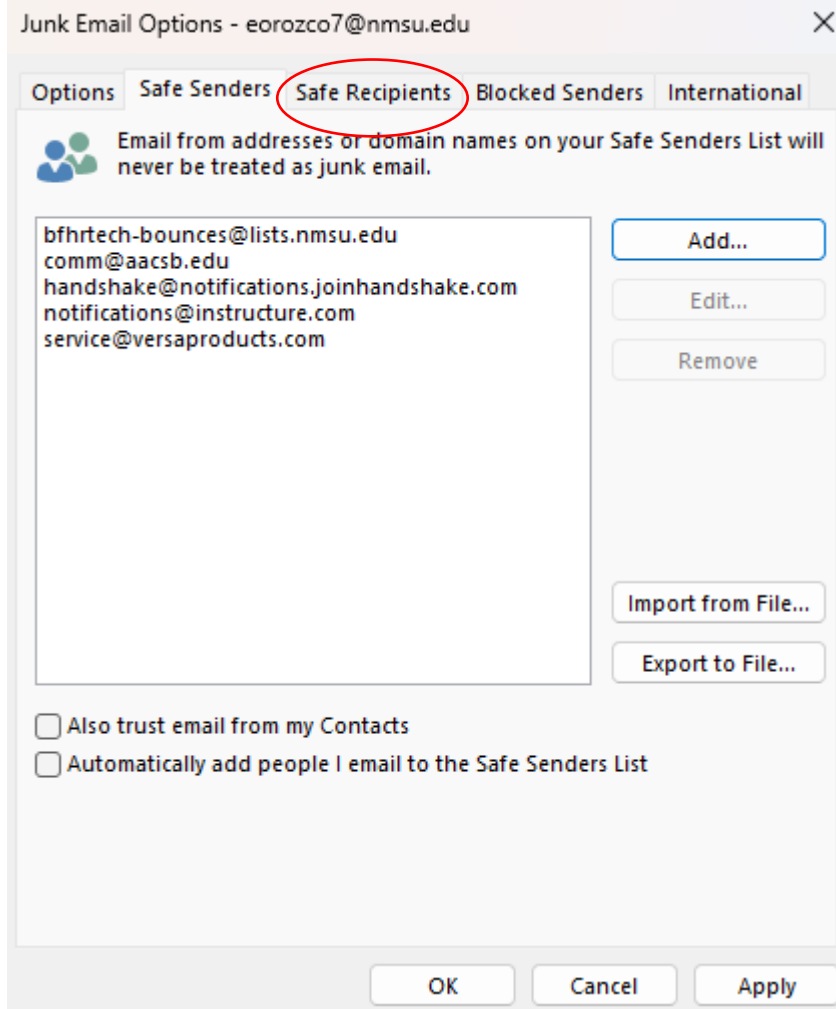
Far right side click on the THREE DOTS > Select Junk > Select Junk E-mail Options.....



On the new window that pops up – Click on the Block Senders Tab (Here you can see who was selected to be blocked)



I would encourage to select the Safe Senders tab and make sure comm@aacsb.edu is added for example down below



Please let me know if you need guidance with this. Ill be more than happy to help!